



RIVERDALE SCHOOL

Deputy Principal

Our School's Mission Statement:
We will create lifelong learners who value the importance of effort and
achieve their personal best at whatever they do.



(06) 3543216



jared@riverdale.school.nz



www.riverdale.school.nz



RIVERDALE SCHOOL

Empowering successful inquiring learners

Thank you for expressing an interest in the advertised Deputy Principal position, which will commence in January 2024.

Our Kura is seeking an energetic and dynamic team player to join our Ariki team. We are a highly driven, professional and hard-working team who strive to create the best possible learning opportunities for our tamariki. We value positive schoolwide culture, having fun, and truly creating an environment where staff and learners enjoy coming to school each and every day. Forming genuine connections with both colleagues and students is essential for this role.

We are searching for a charismatic Deputy Principal to walk through the door and become part of a highly committed and well-resourced kura. You will receive all you need to succeed in your fully walking role, allowing you to support our teachers and students to learn and grow. This role requires a forward-thinking individual willing to take calculated risks and infuses a sense of fun and excitement around our school. The Deputy Principal plays a pivotal role in shaping the school's culture, fostering a collaborative and inclusive atmosphere, and driving continuous improvement in teaching and learning practices.

The job description is open and will be negotiated with the Principal. This is a fantastic opportunity for someone ready in their career to lead effective change that will add impact across our school. We aim to use the strengths and values you share to create a unique and exciting job description. So come and introduce yourself and tell us your vision and how it will support our Kura moving forward!

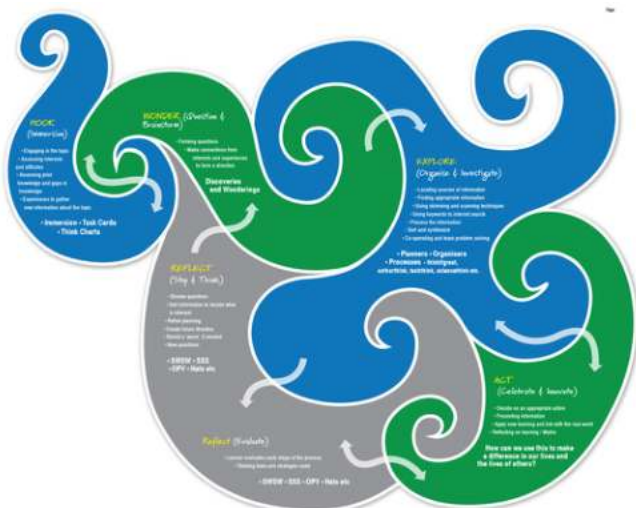
If this sounds like you, then we look forward to receiving your application. School visits are welcome. Please email to arrange a time.



PERSON SPECIFICATIONS

We are looking for an innovative enthusiastic Ariki team member and proven leader who demonstrates the following:

- Experience in and a desire to grow leadership capacity in others
- Capability and experience in initiating and leading change
- Deep rich knowledge of curriculum and assessment
- A future-focused growth mindset with a readiness to embrace teaching philosophies based on evidence and research
- Ongoing commitment to professional learning and building personal professional capability
- Commitment to the school's strategic plan
- A leadership style that inspires, role models and enhances the school values
- Ability to establish and maintain positive, productive relationships with students, colleagues, whanau and community
- Commitment and experience in leading to empower others and develop agentic practice
- Understanding and application of culturally responsive and relational practices
- Experience in high-expectations teaching and proven classroom practice that enhances learner engagement and achievement
- Excellent communication skills





RIVERDALE SCHOOL

Deputy Principal U5

Note to applicant

When emailing your application:

- Please complete all sections of this application form.
- You may attach separate sheets where necessary.
- Attach a copy of a cover letter summarising your suitability for this position.
- Attach a copy of your Curriculum Vitae.
- Please ensure all applications and completed referee forms are to be received by 12 noon on 11th September 2023. No late applications will be considered.
- All correspondence should be labelled "CONFIDENTIAL APPLICATION" and emailed to jared@riverdale.school.nz

The time frame for the application process for the position is outlined below:

Position Advertised: *Friday 18th August 2023*

Applications Close: *12 noon, Monday 11th September 2023*

Applicants short-listed - Referees contacted: *14 & 15 th September 2023*

Interviews Commence: *Saturday 16th September 2023*

Offer of appointment made following the successful interview.

Commencement Date: January 2024

Please note that the above is an indication only. We reserve the right to vary all but the closing dates for applications. We retain CVs until the end of the process, which will then be destroyed.

Any enquiries regarding this application can be directed to Jared Bron (Principal)

Email: jared@riverdale.school.nz

Phone: 06 3542416

Ngā mihi

Jared Bron

Tumuaki



06 354 2416



jared@riverdale.school.nz



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APPLICATION FOR EMPLOYMENT

Important Notes for Applicants

Thank you for applying for a teaching position with our school. Please ensure you have a copy of the position (job) description before completing this application and read the following notes:

1. You need to fill out this form yourself.
2. First, read it through, then answer all questions and make sure you sign and date where indicated on the last page.
3. Attach a current curriculum vitae (CV) containing any additional information, if necessary.
4. Copies only of qualification certificates should be attached. If successful in your application, you will be required to provide the originals as proof of qualifications.
5. If you are selected for an interview, you may bring whānau/support people at your own expense. Please advise if this is your intention.
6. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated if any information is later found to be false.
7. All applicants are required to give consent to a Police vet:
 - a) You cannot be employed as a children's worker if you have been convicted of a specified offence listed in Schedule 2 of the Children's Act 2014 (unless you have obtained an exemption). The Criminal Records (Clean Slate) Act 2004 will not apply to these specified offences, and these offences will be included in your Police vetting results.
 - b) The Clean Slate Act provides certain convictions do not have to be disclosed providing:
 - you have not committed any further offence within 7 consecutive years of being sentenced
 - you did not serve a custodial sentence^[1] at any time
 - the offence was neither a specified offence under the Clean Slate Act 2004 nor a specified offence under the Children's Act 2014
 - you have paid any fines or costs

Please note that you are not obliged to disclose convictions if you meet the above conditions but can do so if you wish. If you are uncertain as to whether you are eligible, contact the Ministry of Justice.

8. Shortlisted applicants being interviewed will need to provide originals of both a primary identity document (e.g., passport) and a secondary identity document (e.g., New Zealand driver license). A list of acceptable primary and secondary documents is available in the last sections of the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015.

9. For the successful candidate, this document will be held on their personal file, otherwise the information provided will be securely destroyed after 30 days. You may access it in accordance with the provisions of the Privacy Act 2020.

Custodial sentence means a sentence of imprisonment and includes corrective training, preventive detention, a sentence of imprisonment served by home detention, borstal training, detention centre training and any other sentence that requires the full-time detention of an individual. Non-custodial sentence includes but is not limited to, a community-based sentence, a sentence of home detention, a sentence of a fine or reparation, a suspended sentence of imprisonment, and a specified order.